



Rules and Regulations for Riding the School Bus

The Twin Rivers Unified School District Board of Trustees has adopted the following policy:

- 1 Students are to ride only those buses to which they are assigned and normally take to and from school.
- 2 Students are to line up in an orderly manner at the bus stop. Pushing, shoving, fighting, standing in the street, property damage or other dangerous conduct will not be tolerated.
- 3 Students are to board and exit buses in an orderly manner without pushing or crowding.
- 4 Students will remain seated facing forward in their seats at all times. Legs, feet, or other objects are not to obstruct the aisle.
- 5 Students will always exit through the front door of the bus and never through the emergency doors or windows, except in an emergency and unless otherwise directed by the driver.
- 6 Students will cross roadways in front of the bus (All Grades) and escorted by the driver (Grades pre-K to 8th grade inclusive).
- 7 Students will be respectful and courteous to the driver and other staff at all times.
- 8 Students will not smoke or light matches on the school bus at any time.
- 9 Students are not permitted to eat or drink on the bus.
- 10 Students are not to possess lighting devices, alcoholic beverages, drugs, glass containers, live animals/insects, explosive devices, or weapons, pressurized containers (hair spray, perfume, paint, etc.)
- 11 Students are to wear shoes at all times. Athletic shoes with metal cleats must be carried.
- 12 Students will not use abusive language or gestures on or near the bus.
- 13 Students will never extend any part of their body or any of their possessions out of the window of the school bus.

MISCONDUCT CITATION

This citation process is the drivers Pupil Management tool for students/passengers who do not follow the rules for riding the bus. Drivers will make sure that they observe any student misconduct, rather than to take the word of other students when issuing citations. This document is a four (4) part form with copies that are given or sent to:

- 1 The Parent
- 2 The Site Administrator
- 3 The Driver
- 4 The Transportation Services Department

Under normal circumstances, if a citation is warranted, the Principal or Designee will sign the citation and mail the citation or call the parent to notify them that their child has been issued a citation. The parent notification should indicate what the citation is for and if time off the bus is indicated, and the length or duration of the suspension of school bus riding privileges. In general, a period of forty eight (48) hours is allowed for parent notification. The driver should not take for granted that parent notification has occurred and should confirm with the site Administration before denying transportation services. Students that are cited during the a.m. bus route are entitled to ride the p.m. route home. Further, students who are cited during the p.m. route or on a Friday will be entitled to ride the bus on Monday, unless the citation is for a more severe infraction.

STUDENT DISCIPLINE

5 CCR 14103

AUTHORITY OF THE DRIVER: Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus. That school bus driver shall be held responsible for the orderly conduct of the pupils while they are on the bus, being escorted across the street, or at a Twin Rivers school bus stop.

DENIAL OF TRANSPORTATION: Continued disorderly conduct or refusal to submit to the authority of the driver shall be sufficient reason for the pupil to be “denied transportation”. The Twin Rivers Board of Trustees has adopted rules and regulations to enforce this provision. (5 CCR 14103)

POLICY ESTABLISHED BY THE TWIN RIVERS UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES SUGGESTS SOME GUIDELINES TO HELP AVOID STUDENT MISCONDUCT.

Minor Infraction:

- 1 Consistently being late at a bus stop
- 2 Moving about or changing seats while the bus is in motion.
- 3 Sitting backward in the seat.
- 4 Failure to cross the street in front of the bus.
- 5 Spitting on people or equipment.
- 6 Failure to remain seated until the bus comes to a complete/full stop
- 7 Eating or drinking on the bus.
- 8 Throwing objects in and out of the bus.
- 9 Refusing to follow the directions of the driver

Major Infraction:

- 1 Tampering with the driver’s seat, emergency door(s) or other equipment on bus.
- 2 Smoking, lighting matches, or lighters, setting off fireworks or stink bombs on the bus.
- 3 Crossing the street behind the bus.

Immediate Suspension:

- 1 A physical threat and action toward the driver or passengers.
- 2 Destroying the driver’s, students, or school property.
- 3 Bringing knives, clubs, guns or other weapons on board the bus or using objects such as umbrellas, canes, or crutches as weapons.
- 4 After getting off the bus throwing objects at the bus or other vehicles.

13 CCR 1217 (I)

THE DRIVER OF A TWIN RIVERS UNIFIED SCHOOL DISTRICT SCHOOL BUS SHALL NOT EJECT ANY SCHOOL PUPIL UNLESS THE PUPIL IS GIVEN INTO THE CUSTODY OF A PARENT OR ANY PERSON DESIGNATED BY THE PARENT OR SCHOOL